



Border Force

Form EG1

Request for exceptional grant of leave to enter – Airline Employee (Engineers)

Ground and engineering staff working airside at UK airports require permission to work in the form of a UK resident permit or appropriate entry clearance under the points based immigration system. Such individuals may not enter as aircrew on a general declaration and must obtain the appropriate entry clearance at a British embassy overseas prior to travel.

However, Border Force are aware that on occasion, there may be exceptional or compelling reasons why a particular issue cannot be resolved from either the indigenous workforce or other bases in the UK. In these circumstances, before considering any request, Border Force will expect airlines to demonstrate that they have exhausted all other possibilities before requesting authority to bring foreign national workers to the United Kingdom in the absence of the visa.

To request an exceptional grant of leave to enter, please complete the form overleaf with as much detail as possible.

If the request is approved, Border Force will issue a letter to the airline, which must be presented to the Border Force Officer on arrival.

Under no circumstances should staff be deployed to the United Kingdom in the absence of an appropriate entry clearance or exceptional grant letter. In the absence of either document, the employee is likely to be refused leave to enter and the airline may under s40 of the Immigration and Asylum Act 1999 be subject to a Carriers Liability fine of £2000

Under section 24B of the Immigration Act 1971, a person commits the offence of illegal working if he or she is disqualified from working in the UK, by reason of his or her immigration status. Please refer to the following guide for employers

<https://www.gov.uk/government/publications/right-to-work-checks-employers-guide>

This form should be accompanied by a scan of the employee's passport bio data page and airline ID

<i>Airline or Employing Company</i>	
<i>Family Name of Employee (as shown in passport)</i>	
<i>Given Name(s) of Employee (as shown in passport)</i>	
<i>Nationality of passport</i>	
<i>Date of birth</i>	
<i>Passport Number</i>	
<i>Arrival date and flight details</i>	
<i>Departure date and flight details</i>	
<i>Job title</i>	
<i>Nature of proposed duties in the United Kingdom</i>	
<i>Please provide a brief summary of the steps taken to resolve the issue by other means. Please also provide an explanation as to why this issue cannot be resolved using either employees from the indigenous workforce, third party contractors or employees from other UK bases</i>	

Please forward completed forms to:

borderforceheathrowtn3aleam@homeoffice.gov.uk

borderforcelcydutyofficer@homeoffice.gov.uk