



Commercial Aviation Association of Southern Africa NPC
CAASA House, Gate 9, Lanseria International Airport, 1748 P.O. Box 658, Lanseria, 1748
Tel: +27 82 847 3403 **Email:** Melissa@caasa.co.za **Web:** www.caasa.co.za **VAT No:** 4410107173
Reg No: 1979/002788/08

07 May 2025

Dear CAASA Member

RE: ASLC Landing permits and FOP's

In recent weeks the new international and air service licensing councils have been going through induction and there has according to DOT been extensive investigation into various systems and methodology that was utilized in the past and avenues of corruption.

It has come to light that there was holding back of approvals allegedly to create the avenues for Bribes etc. to be elicited. I have been verbally guided, that this is still under investigation and that the systems had to be changed to limit this potential.

During this time as per information provided to CAASA, the Acting DDG Levers Mabaso had been standing in for the issuance landing Permits etc. There have been some new understandings and interpretations which have inhibited the processes inclusive of staff on leave and other issues.

To this end, while it has created significant interruption and, in our opinion, backlogs and slow provision of landing permits despite applicants having placed documents as has been the norm many days in advance.

We are assured that the backlogs have been cleared as the councils get into their required operating rhythm. CAASA has obtained clarity on what is required and the Service levels that the DOT should be held accountable to. With this we have received assurances that it should move forward as it is supposed to.

CAASA has sort clarity on documentation required and hereunder is the directive as per the email to what is required and the timelines. CAASA will monitor, however, it is imperative that each operator monitors and advises where these timelines etc. are not adhered to and the nature of the hold-ups so, if necessary, CAASA shall take a delegation to the Minister of Transport.

An email with direction from the Acting DDG received Tue 2025/05/06 16:12

Affiliated Associations: AAA-SA, AATOSA, AMOSA, ASAAT, ANSO, HASA, CUAASA, AADO, AQSASA
Directors: M.D. Clark (President), J. Nell (Vice President), R.F. Botha, M. Buttle, J.A. Earle, R.C.H. Garbett, R. Rammopo and S.M. Ramosa. G. Kiggen, S. Ledlie, J. Fourie
CAASA CEO: Kevin Storie, CAASA GENERAL MANAGER: Melissa Sewgolam



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Levers Mabaso wrote:

Good day,

Below is the required documents/ information for FOP applications

1. TV2/297 Form duly signed before a Commissioner of Oaths/ Notary Public.
2. CA 121-19;
3. AOC;
4. Approved Aviation Security Programme;
5. Insurance Certificate;
6. Certificate of Registration of each aircraft ;
7. Radio Licence for each aircraft;
8. Certificate of Airworthiness;
9. Noise certificate for each aircraft (where applicable);
10. EGPWS Certificate (if applicable);
11. RVSM Authorisation (if applicable);
12. TCASS II Certificate;
13. Maintenance release for each aircraft;
14. Lease Agreement (if applicable);
15. Cargo Manifest/ Passenger Manifest;
16. Dangerous Goods authorisation (if applicable);
17. Consignor and Consignee support letters;
18. Power of Attorney (if applying on behalf of another);
19. Application fee (currently R500.00); and

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20. Any other document that the Chairperson may reasonably request taking into account the circumstances of the application/ operation.

The turnaround time for FOP is normally 14 working days counting from the day all the required documents have been submitted. However, there are applications that need more time especially for scheduled operators who have huge fleets.

Required documents/ information for Overflight and Landing Clearance

1. Formal application properly signed by the applicant;
2. Power of Attorney (if applying on behalf of another);
3. Clear description of the purpose of the flight;
4. General Declaration;
5. Registration Certificate
6. Certificate of Airworthiness;
7. Maintenance Release;
8. Noise Certificate (if applicable);
9. Insurance Certificate;
10. Confirmation by the recipient in South Africa;
11. Any other document that may be reasonably requested in line with the circumstances of the application/ operation.
12. For Medical Flights: Confirmation from the treating doctor/ hospital/ Department of Health

The turnaround time for Overflight and Landing Clearance is normally three working days counting from the day all the required documents have been submitted.

All applications should be sent exclusively to Permits@dot.gov.za.

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Regards

Levers Mabaso

"End of email"

Yours sincerely,

CAASA CEO

Kevin Storie