



### Regular Office Hours

Monday-Friday, 1000-1800  
Central Time (CT)

### Hours of Service for Entrance and Clearance

Inspection services for the entrance/arrival of aircraft at KSUS are available M-F, 1000-1800 in accordance with the port's permission to land procedures. Weekend service may be available as needed.

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

### Contact Information

(636) 238-8953 CBP Spirit of St. Louis airport office  
(314) 220-8761 Port Director's cell phone  
(800) 973-2867 SECTOR Communications toll free  
[spirit\\_airport@cbp.dhs.gov](mailto:spirit_airport@cbp.dhs.gov)



### Permission to Land Procedures

The Spirit of St. Louis airport is designated as a "landing rights airport" [19 CFR 122.1(f);19 CFR 122.14].



Pilots must secure permission to land by contacting CBP prior to departure from foreign and at least one business day in advance of the anticipated arrival time at KSUS. Permission to land is granted with a tolerance of (+/-) 45 minutes. If your ETA deviates outside those parameters, you must contact CBP to resecure permission to land.

### Inspection Process

- Aircraft should park at the FBO Signature Aviation "red box" which is clearly marked.
- The aircraft tower can direct you in if needed.
- A CBP Officer will meet the aircraft on the ramp to begin the inspection.
- All crew and passengers will be processed inside the FIS.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- FBO Signature Aviation will collect regulated waste/garbage. Aircraft arriving from Canada are exempt.
- All cars/valets are not allowed ramp side.
- Passengers can depart directly from FIS at the conclusion of their inspection.
- Passengers will exit at the front of the building from the FIS.
- Passengers can be picked up in the front of the building.



### Special Procedures/Miscellaneous

- CBP Officers may be traveling from St. Louis, MO to service aircraft arrivals at this airport; accurate ETAs and timely updates to ETAs are critical.
- Weekend and Monday landing rights requests must be made prior to Friday at 1800 hours (CT).
- Advise CBP if transporting live animals, weapons, hunting trophies, or commercial imports.
- For FBO information contact Signature Aviation at (636) 532-8882.

**NOTE:** For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information document or contact [GASupport@cbp.dhs.gov](mailto:GASupport@cbp.dhs.gov)