

[Company Letter head]

[Date]

**Re: Confirmation of Exemption from CDC's Proof of Negative COVID-19 Test or COVID-19 Recovery for International Travel to the United States**

To whom it may concern:

This letter has been prepared by [Name of Company] to confirm that the individual presenting this letter is **exempt** from the U.S. Centers for Disease Control and Prevention (CDC) COVID-19 testing order for international travel to the United States (CDC Order).

This individual is an essential worker and is a[n] [Name of Company] crewmember or other person that qualifies for an exemption. [Name of Company] is an essential business supporting critical infrastructure activities.

This letter and presentation of this letter confirms that the exemption requirements, as set forth in the CDC Order and related CDC guidance, are met. This individual is subject to the U.S. Federal Aviation Administration (FAA) Safety Alert for Operators (SAFO) 20009 – *COVID-19: Updated Interim Occupational Health and Safety Guidance for Air Carriers and Crews*. [Name of Company] has instructed this individual that they may not present this letter to obtain an exemption when the CDC's exemption requirements are not met.

Your understanding and assistance in facilitating the travel and movement of this individual is appreciated. We respectfully request that you permit this individual to proceed with their travel without delay.

Please contact [Company POC] with any questions at (xxx) xxx-xxxx or email [xxxxx@xxxx.com](mailto:xxxxx@xxxx.com).

[Signature]

[Name]

[Title]

[Company Name]